

Waterford NY Public Library
Board of Trustees Meeting Minutes of December 17, 2019

Attendees

Trustees: Joanne McLeod, Chris Connell, Barry Walsh, James Formosa and Barbara Turpin
Director: Tim McDonough
Meeting brought to order at 6:05 p.m.

Minutes

November 19, 2019 Board Meeting Minutes were distributed prior to this meeting.
Approved with a Motion by Barry and seconded by Chris.

Friends of the Library Report

Separate Report submitted by Sue Foley; Looking for new Members

Financials Reviewed

- o Monthly Expenditures TOTAL = \$6,720.31
- o General Ledger approved: Motion to accept by Chris and seconded by Barry

Warrants Reviewed

Seventeen with Due Dates in December 2019 and Nine with Due Dates in January 2020.
Approved to be Paid with a Motion by Barry and seconded by James.

Directors Report - November 2019

Separate Report submitted by Tim
Total Circulation: 2,236, 9.3% decrease from Oct. 19th, 9% decrease from Nov. 18th
Monthly Revenue Collected: Fines & Fees: \$501.25 & Book Sale: \$98.00; TL = \$ \$599.25
Revenue Collected to Date: \$5,007 through Nov. = 57% of Anticipated Revenue for 2019

Youth Services Report

Separate Report submitted by Liz; Always great programming

OLD BUSINESS

Strategic Planning Update

Chris is continuing coordination with Erica, who has agreed that our Conversations can be considered complete. Chris will study all data collected to prepare to move into the next phase of the Strategic Planning Process.

2021 Budget Planning

Tim, James and treasurer Lin will meet separately to discuss a possible change of our Budget format.

Holiday Party is happening on Saturday, Dec. 28, 2019, starting at 4:00 p.m. with a menu of appetizers and desserts. List of items volunteered items was started.

Tim will share the List with Library Staff to add to it, if they choose to bring an item.

Board of Trustees Meeting Minutes of December 17, 2019 ... *con't*

NEW BUSINESS

As of January 1, 2020, there will no longer be any Adult fines placed on overdue books and materials borrowed, excluding DVD's. Motion by Chris and Seconded by Barry

Chris and Barb both typed and shared with All, their notes from the Sessions they attended at the November 2019 NYLA Conference in Saratoga Springs.

Adjournment

Meeting ended at 7:37 p.m. Motion by Chris and seconded by Barry

NEXT Board Meeting: January 14, 2019, 6:00 - 7:30 p.m.

bkt: 12/18/2019